United Nations UNW/2011/L.3**

Executive Board of the United Nations Entity for Gender Equality and the Empowerment of Women

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Second regular session of 2011
5-7 December 2011
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, documentation and workplan

Note by the Executive Board secretariat

Provisional agenda

1. Organizational matters.
2. Financial, budgetary and administrative matters.
3. Other matters.

** Second reissue for technical reasons (4 November 2011).

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Annotations

Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the second regular session of 2011 and agree on the workplan for the session as presented by the Secretary of the Board. The Board may wish to approve the report on its annual session of 2011, held from 27 to 30 June (UNW/2011/10). A draft of the report was circulated to members of the Board for their comments; the final report reflects the comments received.

The Executive Board will adopt the provisional agenda and tentative workplan for the first regular session of 2012, which will be held from 23 to 27 January 2012. The Board will also discuss the annual workplan for 2012 in preparation for its adoption at the first regular session of 2012.

Documentation

Provisional agenda, annotations, documentation and workplan (UNW/2011/L.3)

Report on the annual session of 2011 (UNW/2011/10)

Provisional agenda and tentative workplan for the first regular session of 2012 (UNW/2012/L.1)[1]

Draft annual workplan of the Executive Board for 2012 (UNW/2012/CRP.1)[1]

Item 2
Financial, budgetary and administrative matters

Institutional budget estimates for 2012-2013

Under this item, the Executive Board will have before it the institutional budget estimates for the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women) for 2012-2013 (UNW/2011/11).

The proposal is driven by the strategic plan, 2011-2013 (UNW/2011/9), which was endorsed by the Executive Board in its decision 2011/3, as well as the strategic framework for the period 2012-2013, which the Committee for Programme and Coordination recommended for approval by the General Assembly subject to the modifications outlined in the report on its fifty-first session (A/66/16). Building on the support budget for the biennium 2010-2011, the institutional budget estimates for 2012-2013 aim to strengthen the capacity of UN-Women to deliver the results outlined in the strategic plan and the strategic framework, with an emphasis on providing enhanced support in the field.

The Executive Board may wish to approve the institutional budget estimates for 2012-2013.

The comments of the Advisory Committee on Administrative and Budgetary Questions on the institutional budget estimates for 2012-2013 are contained in document UNW/2011/12.

[1] To be issued.

Documentation

Institutional budget estimates for 2012-2013 (UNW/2011/11)[1]

Report of the Advisory Committee on Administrative and Budgetary Questions (UNW/2011/12)[1]

Item 3
Other matters

Tentative workplan

Date	*Time*	*Item*	*Subject*
Monday, 5 December	10 a.m.-1 p.m.	1	Organizational matters
			• Adoption of the agenda and workplan for the session (UNW/2011/L.3)
			• Adoption of the report on the annual session of 2011 (UNW/2011/10)
		2	Financial, budgetary and administrative matters
			Statement by the Under-Secretary-General and Executive Director
			• Institutional budget estimates for 2012-2013 (UNW/2011/11)
			• Report of the Advisory Committee on Administrative and Budgetary Questions (UNW/2011/12)
	3-6 p.m.	2	Financial, budgetary and administrative matters (continued)
Tuesday, 6 December	10 a.m.-1 p.m.	2	Financial, budgetary and administrative matters (continued)
	3-6 p.m.		*Informal consultations on draft decisions*
Wednesday, 7 December	10 a.m.-1 p.m.		*Informal consultations on draft decisions*
	3-6 p.m.	3	Other matters
			• Adoption of pending decisions
		1	Organizational matters
			• Adoption of the agenda and tentative workplan for the first regular session of 2012 (UNW/2012/L.1)
			• Discussion of the annual workplan of the Executive Board for 2012 (UNW/2012/CRP.1)